

**BOARD MEETING NOTICE**

**(06/2021-22)**

To,  
Mr. Sandeep Parwal,  
Mrs. Honey Parwal,  
Ms. Sugeeta Upadhyay,  
Mr. Mahaveer Prasad Mundhra  
Mr. Sanjay Goel (CFO)

Date: October 23, 2021

Notice is hereby given that the 6<sup>th</sup> (Sixth) Meeting of the Board of Directors of the Company for the Financial Year 2021-22 is scheduled to be held **on Thursday, the 11<sup>th</sup> day of November, 2021 at the Registered Office of the Company situated at 25, C - Block, Community Centre, Janak Puri, New Delhi - 110 058 at 3:00 PM.**

The agenda to the forthcoming Board Meeting is enclosed herewith for your kind perusal.

You are requested to kindly make it convenient to attend the same.

For **SPA Capital Services Limited**

**Umesh Kumar**  
**Company Secretary & Compliance Officer**

## AGENDA

BRIEF AGENDA FOR THE SIXTH MEETING OF BOARD OF DIRECTORS OF SPA CAPITAL SERVICES LIMITED FOR THE FINANCIAL YEAR 2021-22 SCHEDULED TO BE HELD ON THURSDAY THE 11<sup>TH</sup> DAY OF NOVEMBER, 2021 AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 25, C - BLOCK, COMMUNITY CENTRE, JANAK PURI, NEW DELHI - 110 058 AT 3:00 PM.

<b>S. No.</b>	<b>Particulars</b>
1.	CHAIRMAN TO ASCERTAIN QUORUM OF THE MEETING
2.	TO CONSIDER GRANTING OF LEAVE OF ABSENCE TO ANY DIRECTOR WHO HAS REQUESTED FOR THE SAME
3.	TO TAKE NOTE OF MINUTES OF THE PRECEDING BOARD MEETING
4.	TO TAKE NOTE OF THE MINUTES OF COMMITTEE MEETINGS OF THE COMPANY
5.	TO CONSIDER AND APPROVE THE UN-AUDITED FINANCIAL RESULTS (BOTH ON STANDALONE AND CONSOLIDATED BASIS) ALONG WITH LIMITED REVIEW REPORT FOR QUARTER AND HALF YEAR ENDED ON 30 <sup>TH</sup> SEPTEMBER 2021
6.	TO REVIEW THE RELATED PARTY TRANSACTIONS HELD DURING THE QUARTER 30 <sup>TH</sup> SEPTEMBER 2021
7.	TO REVIEW THE BUSINESS OPERATIONS OF THE COMPANY
8.	TO REVIEW THE INVESTOR COMPLAINTS DURING THE QUARTER ENDED 30 <sup>TH</sup> SEPTEMBER 2021
9.	To REVIEW THE CORPORATE GOVERNANCE COMPLIANCE DURING THE QUARTER ENDED 30 <sup>TH</sup> SEPTEMBER 2021
10.	TO REVIEW THE LISTING COMPLIANCE AND OTHER APPLICABLE COMPLIANCES FOR THE QUARTER ENDED 30 <sup>TH</sup> SEPTEMBER 2021
11.	ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR AND WITH THE CONSENT OF A MAJORITY OF DIRECTORS PRESENT AT THE MEETING.

**AGENDA ITEM - 1**

**CHAIRMAN TO ASCERTAIN QUORUM OF THE MEETING**

The Chairman to take the chair.

The Chairman will take the roll call wherein every Director participating in the meeting shall state the following:

- (i) his full name;
- (ii) he will confirm that he had received the agenda and other documents of the meeting;

The Chairman to ascertain the quorum of the Meeting and to declare the Meeting in order.

**AGENDA ITEM - 2**

**TO CONSIDER AND APPROVE REQUESTS FOR GRANT OF LEAVE OF ABSENCE TO THE DIRECTOR(S), IF ANY**

The request(s), seeking leave of absence, if any as may be received from the Director(s), shall be placed at the meeting.

The Board is requested to consider and grant leave of absence, if any from the meeting to the Director(s) who have requested for the same.

**AGENDA ITEM - 3**

**TO TAKE NOTE OF MINUTES OF THE PRECEDING BOARD MEETING**

The Minutes of the previous Board Meeting shall be placed at the meeting. The Board to take note of the same.

**AGENDA ITEM - 4**

**TO TAKE NOTE OF THE MINUTES OF THE COMMITTEE MEETINGS**

The minutes of the following Committee meetings shall be placed before the Board:

- Minutes of the Nomination and Remuneration Committee meeting held on September 6, 2021.
- Minutes of Audit Committee meeting held on September 6, 2021

The Board to take note of the same.

## **AGENDA ITEM - 5**

### **TO CONSIDER AND APPROVE THE UN-AUDITED FINANCIAL RESULTS (BOTH ON STANDALONE AND CONSOLIDATED BASIS) ALONG WITH LIMITED REVIEW REPORT FOR QUARTER AND HALF YEAR ENDED ON 30<sup>TH</sup> SEPTEMBER 2021**

As per Regulation 33 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 [SEBI (LODR)] as amended, the Un-audited financial results along with limited review report for the quarter and half year ended September 30, 2021 are required to be considered and approved by the Board of Directors before it is filed with the Stock Exchange(s) where the shares of the Company are listed and also financial results to be published in Newspapers.

In view of this, the un-audited financial results (both on standalone and consolidated basis) along with limited review report of the Company for quarter and half year ended September 30, 2021, FY22 will be placed before the Board for their consideration and approval.

M/s. SNMG & Co., Chartered Accountants, Statutory Auditors of the Company has carried out Limited Review on the un-audited financial results (both on standalone and consolidated basis) and a copy of the Limited Review report will also be placed before the Board and will be submitted to the Stock Exchanges along with the financial results.

The Audit Committee of the Company at its meeting scheduled to be held today before the Board Meeting will consider and review the said un-audited financial results along with limited review report. The observation of the Audit Committee, if any, shall be placed before the Board.

The Board is requested to consider the financial results and if approved, may pass the following resolution with or without modification(s):

**“RESOLVED THAT** pursuant to Regulation 33 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 [SEBI (LODR)] as amended, the un-audited financial results along with limited review report for the quarter and half year ended September 30, 2021 (both on standalone and consolidated basis) copies whereof were placed before the meeting, be and are hereby approved, considered and taken on record and Mr. Sandeep Parwal, Chairman cum Managing Director of the Company be and is hereby authorised to sign the same on behalf of the Board;

**RESOLVED FURTHER THAT** Mr. Sandeep Parwal, Chairman cum Managing Director of the Company be and is hereby authorised individually to submit the said results to BSE Limited and arrange its publication in the newspapers and do all acts, deeds and things as may be required to comply with the provisions of the SEBI (LODR) and other prevailing Law(s).”

**AGENDA ITEM - 6**

**TO REVIEW THE RELATED PARTY TRANSACTIONS HELD DURING THE  
QUARTER ENDED ON 30<sup>TH</sup> SEPTEMBER 2021**

The Board of Directors are requested to discuss and review Related Party transactions held during the Quarter Ended 30<sup>th</sup> September, 2021.

**AGENDA ITEM - 7**

**TO REVIEW THE BUSINESS OPERATIONS OF THE COMPANY**

The Board of Directors are requested to review the business operations of the Company for the quarter ended on September 30th, 2021.

**AGENDA ITEM - 8**

**TO REVIEW THE INVESTOR COMPLAINTS DURING THE QUARTER ENDED  
30TH SEPTEMBER 2021**

The Board of Directors of the Company are requested to review the investor complaints during the quarter ended on September 30th, 2021.

**AGENDA ITEM - 9**

**TO REVIEW THE CORPORATE GOVERNANCE COMPLIANCE DURING THE  
QUARTER ENDED 30TH SEPTEMBER 2021**

The Board of Directors of the Company are requested to review the Corporate Governance Compliance during the quarter ended on September 30th, 2021.

**AGENDA ITEM - 10**

**TO REVIEW THE LISTING COMPLIANCE AND OTHER APPLICABLE  
COMPLIANCES FOR THE QUARTER ENDED 30TH SEPTEMBER 2021**

The Board of Directors of the Company are requested to review the Listing Compliance and Other Applicable Compliances during the quarter ended on September 30th, 2021.

**AGENDA ITEM - 11**

**ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIRMAN AND WITH THE  
CONSENT OF THE MAJORITY OF THE DIRECTORS**

The Chairman to inquire from the directors present if they would like to raise any other matter for discussion and approval. The Board to discuss the matter(s) raised by Director(s).

## **VOTE OF THANKS**

The Directors present to propose vote of thanks to the Chair.